

## Reports

Adaptive Ability Tests	
Numeric Ability report	£6.00
Language Ability report	£6.00
Administration Ability report	£6.00
All 3 Abilities report	£15.00

Assessor	
<b>Feedback (Careers Advice) report</b>	
• Full Type	£15.00
• Short Type	£8.00
• Relationships	£10.00
• Values	£10.00
• Personality Summary	£15.00
• Big5	£5.00
• Mental State	£5.00
• Competencies (High/Low)	£12.00
• Job Preferences	£5.00

Competencies reports	
Competencies – Job Role	£24.00
Competencies – High/Low	£24.00
Competencies – Full (Alphabetical)	£40.00
Competencies – Full (World of Work)	£40.00
Competencies – Selective & Special	£24.00

<b>Selective competency reports</b>	
Set-up cost is £240	
<b>Special competency reports</b>	
Creation of special competency set using the client's own definitions £1000 plus £500 per competence	

Assessment (Psychometric) report	
• Type	£15.00
• Relationships	£10.00
• Values	£10.00
• Big5	£8.00
• Mental State	£8.00
• Competencies - High/Low	£24.00
• Competencies – Full (Alphabetic)	£40.00
• Competencies – Full (World of Work)	£40.00
• Safety	£24.00

Employment	
Assessment report	£15.00

Entrepreneur	
Feedback (Careers Advice) report	£15.00
Counsellor's report	£5.00
e-book – "Successfully Start Your Own Business"	£12.95

Potential Manager	
Feedback (Careers Advice)/Assessment report	£15.00

Samples of all the reports, and an extract from the e-book, may be viewed on our web site

Our 'Questionnaire Guide' describes all of our questionnaires. Our 'Product Guide' gives a more detailed description of Assessor & our Ability tests whilst the 'Competency Assessment Guide' covers the various competency options in depth. These guides can be downloaded from our web site.

## Administration

All of our questionnaires are Internet based. You will need a Domain Portal for each questionnaire. Each will be associated with a trained user who will receive the reports. There is no charge for a portal but we will delete portals that have not been used for 6 months.

## Training

### Distance Learning

Course	Pre-Requisite	Verification Charge
Bronze	None	Free
Silver	Bronze	£105
Gold	Bronze	£345

The Distance Learning materials may be freely downloaded from our web site.

### Classroom Courses

Course	Pre-Requisite	Duration	Cost
Bronze/Silver	None	1 day	£240
Gold	Bronze	2 days	£720

There is pre & post course work for all classroom courses. We regularly run courses in-house for clients.

## Other Products and Services

### 360° Review

Set-up charge	£200
Per report	£150

We can customise the questionnaire and report to match your requirements. Please ask for details

### Choosing With Care programme

Guide Book	£24 each plus P&P No VAT
Survey - standard report	£290
- modular report	£380
- tailored reports	On application

For further details please contact:

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VAT is additionally chargeable and payable at the appropriate prevailing rate on the entire contents of an invoice.

Invoices are payable within 28 days of receipt. Amounts outstanding after 28 days without prior written agreement will be liable to a 3% surcharge per month.

Invoices for training must be paid before the course commences.

Selby & Mills Limited reserves the right to change the availability of products and their costs without notice.

Our standard Terms and Conditions apply to all sales